**Agenda – Design Committee**

October 1, 2018

1. Acknowledged the virtual lands and territories of the areas on which we were all meeting.
2. Confirmed our Terms of Reference

**Terms of Reference** for the Renewal Design Team include the following:

**Purpose**

To act on behalf of the members of the School of Education (SoE) to

* + - * Review current programs and practices within the SoE
			* Review existing innovations and best practices within Schools and Faculties of Education in British Columbia, Canada and beyond
			* Gather and share relevant information and information that may impact / inform our practices and programs
			* Work collaboratively with team members to prepare ideas and resources to support the renewal efforts
			* Prepare and share ideas and resources for faculty consideration
			* Host design charrettes to share ideas and resources with faculty and community partners

**Timeline**

Upon formation of the Design Committee, members will meet regularly (both physically and virtually).  It is anticipated that committee members will commit approximately three days a month to this work.

**Reporting**

Susan Crichton has been request by Dean Shannon Wagner and Provost Dan Ryan to lead the renewal process.  The Design Committee will chaired by Susan, and Susan will report regularly to Dean Wagner.

* The design committee agreed that the terms of reference reflected their understanding of the work / task
1. Confirmed our committees’ collective expertise and areas of interest / focus in our renewal process
* Gretchen – outside knowledge with no experience within HE, work with diverse learners, connections to PhD work
* Bonnie – inquiry education, math / science, practical orientation and ties to new curriculum
* Deb – ability to identify / find strengths in others
* Bill – LA, literacy and curriculum
* Alex L. – Terrace group’s rep, Math / Science / sustainability, concern about Ethics and an ethics course, green university
* Alex – organization and planning
* Christine – Teaching and learning, Math, connections with FNESC
1. Establishing a timeline for our work - short and mid-term tasks
	* Draft ideas and plans within next few months
	* Wireframe of renewal ideas by June
	* Preparation for June – Dec 2019 meeting with TRB
2. What are the givens that help to “constrain” our work
	* Remembering our Design Challenge from the retreat
	* Concerning credit structure for BED program
	* Tighten up course offerings – can we find thoughtful and substantial connections and through lines that help our students make sense of becoming a professional?
	* How best to attend to the new curriculum and tighten ties with our educational community?
	* Question program duration and credits? Is two years a “competitive” model?
	* How best to balance hiring potential with intake and recruitment?
	* What are our retention / employment results from our previous students / alumni?
	* What are the specific constraints afforded us due to our geography – placements, ability to meet with community partners, etc.
3. Ways in which we can share our work with Faculty (i.e., blog, Faculty meetings, etc.)
4. Beginning to map our conversations re Signature Pedagogies to the TRB Policies and Regulations
	* ***People, Place and Land***
	* Thinking about gaming – Opening, Middle, Closing
	* Considering the through lines …
	* Existing good practices – Terrace cohorts start on the land and end there as well. A place of sacred and significance – notion of locality
	* Potential of outdoor classroom at PG campus – in conjunction with Aboriginal department
	* Use of ePortfolios as a way of forming connections and linking clubs, community and coursework with TRB regulations and new curriculum and SoE signature pedagogy
5. Beginning to map our existing course learning outcomes to the TRB Policies and Regulations and Signature Pedagogies
	* Alex and I will take the lead
6. Next meeting and potential for a two day retreat – SOON

TO DO

* Everyone – consider the notion of ***People, Place and Land*** and think about it within a gaming context – What is the Opening, Middle, Closing to our program? How do we welcome in the new students and how does that welcoming sustain across their learning and our program? How will they “leave” well as they start their work as novice educators?
* Alex and I will collect course outlines and existing course credits and map them onto a wireframe of TRB requirements, BC curriculum, course credits, etc.
* Alex will work with Sheryl to map out our next meetings – every two weeks – Monday @ 3:30 – 4:30
* Alex will work w Sheryl to find a good time for a 2 day meeting to get our design work started

Thanks everyone for your time and commitment to this work! I promise, it will be worthy work, worth your time and expertise!!!

Susan